



# Institut Sinaran Education Fund Scholarship or Bursary

## POLICIES AND REQUIREMENTS

The Institut Sinaran Scholarship was established to assist young and needy students who achieved excellence and remarkable result in their exam to further their studies. Currently, this scholarship is applicable to Diploma course students only.

### Types of Scholarships and their requirements

#### 1. Full Scholarship Award

- This award shall entitle the student for a full waiver on the tuition fees throughout the semester and MUST maintain his/her CGPA of 3.0 and above every semester. The award can be revoked if the applicant fails to achieve the minimum CGPA required for this award. The applicant is required to bear the remaining course fee until the programme is completed.
- The applicant must achieve a minimum of:
  - ✓ 5B's and above in SPM or its equivalence
  - ✓ Minimum of CGPA of 3.0 (Existing student)

#### 2. Partial Scholarship Award

- This award shall entitle the student for a partial waiver (ranging from 50% - 75%) on the tuition fees throughout the semester and MUST maintain his/her average CGPA of 2.75 every semester. However, the sum is according to Institut Sinaran's consideration.
- The applicant must achieve a minimum of:
  - ✓ 5B's and above in SPM or its equivalence
  - ✓ Minimum of CGPA of 2.75 (Existing student)

### Criteria for Application

1. The applicant's household income must be below RM 4,000 per month/ RM 48,000 per year to be qualified to register for this scholarship award. The scholarship award is available for all Diploma programmes currently offered by Institut Sinaran.
2. The applicant's family must either be registered under e-kasih program, or submit documents to support the applicant's claim of having the household income of below RM 4,000 per month /RM 48,000 per year to be confirmed as an underprivileged family.
3. The applicant declares that he/she has not received any other similar grant from other institutions.
4. The scholarship award is only applicable to the programme fees only (excluding other fees) and the applicant must maintain a CGPA of 2.75 or above. The award can be revoked if the applicant failed to achieve the minimum requirement CGPA for this award and have to bear the remaining programme fees until the programme is completed.
5. The applicant with good leadership qualities and is active in extracurricular activities will

- be much preferred.
6. The applicant must have a positive attitude and good overall well-being.
  7. The scholarship is applicable to Malaysian citizens only.
  8. He/she is required to participate in Institut Sinaran events from time to time when needed.
  9. Institut Sinaran reserves the right to involve recipients in interviews, advertisements, photography or publicity-related activities for the purpose of promoting Institut Sinaran as a leading institute of education.
  10. Any scholarship holder who is convicted of criminal and drug offence or any other offences for which he/she is expelled from his/her college study, will have his/her scholarship withdrawn immediately.
  11. In the event that the recipient withdraws from the programme, is suspended or expelled by Institut Sinaran, at any point of time before the completion of the programme, the scholarship will automatically be revoked. The recipient will be required to pay back the amount of fees spent with the received scholarship before he/she leaves the institution.
  12. Institut Sinaran reserves the right to amend any of the terms and conditions as well as the scholarship at any point in time and when it is deemed necessary.

### **Application Procedure**

1. An applicant must first fill in the Institut Sinaran Education Fund Scholarship or Bursary Application Form to apply for the scholarship. The form will be advertised in the newspaper and is available for download on the institution's website.
2. The applicant must complete the form and submit it to Institut Sinaran's Management Office before the deadline stated in the newspaper or the institution's website with the required documents as per Checklist in Part N on page 4 of the application form for shortlisting.
3. Shortlisted applicants will be required to attend an interview set by the Scholarship Committee Board. Notification of the date, time and venue of the interview will be done via e-mail and SMS/WhatsApp. Failure to respond to the email or SMS/WhatsApp by the prescribed deadline will result in the offer being withdrawn.
4. The applicant must prepare and provide relevant documents before attending the interview conducted by Institut Sinaran. (All original documents must be made available at the time of the interview.)
5. Successful applicants will be informed at least one week before the commencement of the semester.
6. The applicant is required to sign a contract for receiving the scholarship. Only when the applicant has read through the terms of agreement and signed the contract will the scholarship be fully approved.

**Institut Sinaran has full discretion in pertaining to all decision making of the above matter.**